

**Parish Pastoral Council
Meeting Minutes
March 18, 2019**

Mission Statement

Current draft will be posted in the next two Bulletins
Parishioners can give feedback online. We will consider feedback on the spirit and themes of the statement, not on wording.

Finance Council Update

Salaries & Benefits account for most of the annual budget.

Staff turnover hit the parish/budget hard. Staff is stabilizing. Budget is still under review and will adjust, especially if current Sunday collections increase.

We are very fortunate to have received recent large unrestricted gifts.

Council suggested ways to increase income, reduce costs. Review Ig.nite format. Large budget, large turnout, but what is the level of impact? Some students see it as just a free meal, grab food, and leave? Consider sponsorship, or small student donation.

Make a general request to all parishioners to increase their Sunday giving.

Assess current demographics of the parish. Is the average age of parishioners changing?

Motion to approve draft budget-in-progress by A. Morris, seconded by L. McLaughlin. Discussion continued. Motion passed unanimously.

Roof: We met the March deadline for ordering materials. Genuine slate will be used. Will last 75-100 years. Work will occur late spring-mid summer It's possible the work will run into Art Fair week.

Williams Street will be under construction at some point this summer.

Pastor's Update

Received many applications for Director of Campus Ministry and interviews have started. Only 3 candidates meet the criteria, with current campus ministry experience. Expect position to be filled right before/after Easter

Parish Mentoring Program Planning (D. Belmonte)

See attached

Subteam members: N. Bagazinski, D. Belmonte, B.Balicki, A. Block-Belmonte, J. Jana, and A. Morris
Begin Fall 2019. Build relationships between students and residents/alumni. Build greater connections with alumni, possibly leading to greater financial support. Determine how to best involve young professionals. Jon suggested participants receive spiritual training and for mentors to meet periodically. Fr. Jim recommended reviewing and incorporating the Parish Mission Statement in the design of this program. In April 2020, invite all mentors and student mentees to Baccalaureate Mass and Reception prior to Commencement. Prepare estimated budget so Finance Council can plan for funding

Council Membership and Leadership

Resident parishioners will serve on the Council for 3 years, with the option to renew for 1 additional year. The diocese has a recommended term of service that Alicia will share. Students (Grad of Undergrad) will serve on the Council for 1 year, with the option to renew for 1 year. As needed, Council members will nominate new members to replace any members that leave the Council before their term is up. Students N. Bagazinski and J. Jana will be leaving Ann Arbor in May. Daniel, N. Bagazinski and J. Jana will meet to prepare a list prospective student members for Fall 2019.

Council Chair – Term of leadership will be 2 years with the option to renew for an additional 2 years. Future chair must be a member of the Council for 1 year prior to serving as chair. By next meeting, current members decide whether they can commit to the next 2 or 3 years. This will stagger the need for new members. Council should have representation from different parish communities, e.g. Spanish Ministry, grad and undergrad students, young professionals, seasoned parishioners, etc.

Website

The members of PPC will be listed on the SMSP website. New “Parish Council” page will be created under the “About” tab. Three simple questions will be developed for members to answer, to give parishioners a “snapshot” of each member. No contact information will be posted on the website.

Opportunity for parishioners to offer feedback to PPC: Council will develop a separate email for that purpose only. Emails will be sent to Fr. Jim and S. Ricoy. They will decide what needs the Council’s attention/input.

Consulted B. Tobias (webmaster) after the meeting – parishioners will provide feedback to the Council through a “comments box” on the PPC website. Parishioners can remain anonymous if they choose. Data will be accessible/shared with Fr. Jim and S. Ricoy only. They will decide what needs to be shared with the Council, if it can wait until a future meeting, or should be shared quickly electronically.

PPC meeting minutes will be published on the website. Ensures transparency, informs the parish how we are working on their behalf. Any Council member can ask for meeting comments/discussion to be “off the record” as needed. The minutes will be approved by the Council before they are published. Meeting minutes will be shared electronically with the Council quickly after each meeting. Members will review for accuracy only. After any necessary corrections are made, Council will vote to approve meeting minutes electronically.

For Next Meeting April 23

Discuss concerns for the parish from Council members and the concerns shared with them by parishioners. Plan for 30 minutes. Review effective ways to respond to parish members who give feedback/suggestion/complaints. N. Bagazinski will lead us in prayer.

SMSP Career Mentoring Program

Concept/Purpose: The mentoring program will provide a forum for professionals from the resident community and undergraduate and graduate students of Saint Mary's Student Parish to exchange information related to professional development.

Church Goals

Foster connections between resident and student communities of St. Mary's Student Parish
Provide a useful resource for the student community
Encourage the integration of spiritual values in the life trajectory of our young parishioners
Maintain positive connections with U of M graduates

Student Goals

Obtain advice for career and life success
Network with established professionals
Discover opportunities for internship or jobs
Receive spiritual guidance (e.g., advice on balancing professional and religious life)

Mentor Goals

Share knowledge and experiences
Give back
Utilize gifts/blessings to continue Christ's mission (i.e., advise/guide/model how to incorporate Catholic values in daily life)

How to achieve goals:

The Career Mentoring Program Task Force with guidance from SMSP Parish Council and participation of members of the parish will be responsible for developing the SMSP Career Mentoring Program.

Brainstorming

Recruitment

Determine which Fields

Medicine

Law

Business

Engineering

Scientist

Academician

???

Establish criteria to be a mentor

Local and national resources

Marketing (how to message to students and resident community)

Student meetings

Mass announcements

Focus groups

Bulletin

Administration

Create a process for matching students and mentors

Online presence

Career Fair Kickoff

Graduation Dinner for mentors and mentees

Alumni Directory

Continuous Quality Improvement

Surveys