



Spanish Choir Director Position Description

I. Introduction

St. Mary Student Parish (SMSP), located in Ann Arbor, MI, and staffed by priests of the Society of Jesus (Jesuits), serves the faculty, staff and students of the University of Michigan. SMSP hosts an average of 2,100 people at six Sunday masses (one in Spanish) and offers spiritual formation programs for undergrads, grads and young professionals, such as retreats, faith-sharing groups, an internship program, and service programs for social justice. Sacramental preparation and formation is provided through programs for RCIA, Confirmation, and First Communion.

II. Overview

The Spanish Choir Director reports to the Music Coordinator. This is a part-time, stipended position, with hourly expectations of 2-3 hours each week. This position runs year-round on Sunday afternoons and occasional Holy Days of Obligation.

II. General Responsibilities

The Spanish Choir Director is responsible for overseeing and directing the Spanish Mass Choir, ultimately ensuring that the music leads prayer and is of high musical quality.

III. Specific Responsibilities

- A. Performance (75%)
 - Serve as Director of the 2pm Spanish Mass Choir, leading rehearsals and coordinating with psalmists and pianists.
 - Select appropriate liturgical music as it relates to each week's readings.

- B. Administrative Responsibilities/Miscellaneous (25%)
 - Maintain accurate records of time spent rehearsing and preparing for rehearsals.
 - Oversee the proper usage and storage of Mass-related materials.

IV. Qualifications

The ideal candidate for the Spanish Choir Director role will have a strong music background, ideally with prior experience in a Catholic church. The ideal candidate for the role will also understand Spanish, particularly during the Catholic Mass. Familiarity with the parish's music ministry and faith environment is a strong bonus but not required.

V. To Apply

Please email resume and cover letter to Kristin Berger at kberger@smspnewman.org. For more information on this position and other employment opportunities at St. Mary Student Parish, please visit our website stmarystudentparish.org/about/employment-opportunities.