



Intern for Stewardship

Mission/Purpose: As a non-profit organization, St. Mary relies very heavily on gifts from parishioners in the Sunday collection as well as gifts from alumni to our annual fund. Currently, resident parishioners consistently give generously to provide opportunities for students to grow in their faith during their time here. The mission of the stewardship intern is to acknowledge and embrace a commitment to living gratefully and generously as we are called to be stewards of the gifts given to us by God, to promote student involvement in St. Mary Student Parish Stewardship efforts by sharing with his or her peers opportunities to do so, such as thanking donors, increasing student giving participation, assisting in planning events, and to increase awareness among students of the many blessings provided to them by St. Mary, and the people that make it possible.

Primary skills developed: Communication, organization, team building, marketing, fundraising

Supervised by: Director of Stewardship

Tasks/responsibilities:

- Serve as team leader for the student Stewardship Team
- Set goals for student giving participation and be willing to encourage student giving
- Throughout the year, work to determine ongoing ways to educate students on the importance of Catholic stewardship and increase student giving
 - Develop effective communication strategies to educate students on the importance of Catholic stewardship
 - Determine appropriate mechanics for giving, such as venmo/mobile app, credit cards, online
- Research best practices for student giving used on other campuses
- Attend Stewardship committee meetings as a student representative, provide student insight and support to stewardship staff
- Assist with various parish events, both in planning and with a presence at the event itself
 - Ex: Parents & Family Weekend Mass & Brunch, Volunteer Appreciation Dinner, Donor Appreciation events—attend events and engage with those present

Requirements/Recommendations: This intern should have a desire to make a lasting impact on the St. Mary Student Parish community and enthusiasm for sharing his or her experience as a student at the University of Michigan and member of the St. Mary community with supporters and parishioners. Previous experience in a fundraising organization encouraged.