



**St. Mary Student Parish**  
Catholic Campus Ministry at the University of Michigan

## **Intern for Family Faith Formation**

**Mission/Purpose:** Family Faith Formation is a home-based program that meets once a month from October to April. During the monthly gatherings undergraduate and graduate students teach a specific grade of children on the teachings and traditions of the Catholic faith. The role of the intern is to manage and support student catechists in preparing for and teaching interactive, faith-filled sessions.

**Primary skills developed:** administration, communication/interpersonal skills, problem solving skills, ability to support, motivate and empower student catechists.

**Supervised by:** Family Ministry Program Director

### **Tasks/responsibilities:**

- Assist in the recruitment, engagement, and training of all Family Faith Formation (FFF) catechists
- Act as a liaison between catechists and staff to share comments, concerns, and suggestions
- Attend each FFF session, assist with general logistics, and substitute teach if needed
- Prepare all Catechist teaching resources and bins for monthly FFF sessions
- Serve as a resource for student catechists who request additional ideas, support, etc.
- Communicate regularly with student catechists via email on program details
- Attend and help plan monthly catechist planning sessions and Fall Catechist Retreat
- Serve on Family Faith Formation lead team and attend monthly meetings
- Develop an evaluation tool which can be distributed to catechists annually
- Inform catechists of opportunities to participate in or benefit from what is happening in other ministry areas.

**Requirements/Recommendations:** Desire to work with FFF Catechists (undergrad and Grad students) and engage with parish families. Experience as a catechist highly recommended but not required.